

Friday's Brief



LOCAL DISTRICT CENTRAL

Volume 7, Issue 4

September 6, 2019

September is Suicide Prevention Month



Suicide is a preventable public health problem that can take an enormous toll on students, families, coworkers and communities. Suicide Prevention involves the collective efforts of families/caregivers, the school community, mental health practitioners, local community organizations, and related professions to reduce the incidence of suicide through education, awareness, and services. School personnel are instrumental in helping students and their families by identifying students at –risk and linking them to school and community mental health resources. Local District Central School Mental Health provides training for school site crisis teams to assist in

identifying and providing support to students that may be exhibiting risk factors and warning signs. For your reference, we have provided the [Suicide Prevention Month flyer](#) and the [Suicide Prevention for Staff flyer](#).

Important Dates

Secondary Operation's Principals' Meeting	9/9
ECAR Opens	9/9
Student Recovery Day	9/18
Safe Passages	9/19
Norm Day	9/20
Operation School Bell on Wheels	9/20
Foundations Training (selected school)	9/25
Unassigned Day	9/30

Administrative Searches for 2019-2020 School Year



Although you may have heard that the Board voted in favor of eliminating Random Searches, this will not take effect until the 20-21 school year. Therefore, please plan to conduct Random Searches on all secondary campuses.

Last year, The Office of Inspector General (OIG) conducted an internal audit of District's Random Metal Detector Searches at School Sites. The audit revealed that although the District has established policies and procedures in compliance with laws regarding student safety and violence, there is inconsistent implementation of the said guidelines. To ensure 100% compliance with the established guidelines, all Secondary Administrators are to:

- 1) Ensure that random metal detector and locker searches are done on a daily basis. Operations Coordinators are to inspect log books when visiting campuses.
- 2) All search team members are required to complete STEPS course 215, "How to Conduct a Random Metal Detector Search" via the Learning Zone, prior to conducting any search.
- 3) Site administrators are to review [BUL 5424.2](#) Administrative Searches to Ensure School Safety during their meeting with campus aides on proper search procedures.

More Than a Meal Dashboard Update

The More Than a Meal Dashboard is now available for all CEP schools. To access the Dashboard:

- * Go to the More than a Meal Website at <https://MTAM.LAUSD.net>. Scroll down and click the link for the MTAM Dashboard. Note: Recommended browsers are Google Chrome and Mozilla Firefox.
- * Enter your complete LAUSD email address (including @lausd.net) and password. Sign In
- * Run the list of students "Missing Household Income Forms"

For any assistance, contact your designated More Than A Meal support person. May Arakaki (marakaki@lausd.net or m.s.martinez@lausd.net)





Attendance Achievement by Instructional Day – 25-Day Milestones

The Los Angeles Unified School District (LAUSD) goal is for students keep their absences under 7 days per school year (96% attendance rate or better). This means having no more than 1 absence per 25 days of instruction. Continue to encourage students and staff to work toward meeting the attendance goal and to be in school every day and on time.

School Leaders are encouraged to share the **Attendance Achievement by Instructional Day Calendar** with all stakeholders (Attached LCAP 25 day Tracking). Clearly state the attendance expectations and promote a culture of positive school attendance.

Helpful tips:

- ◆ Establish goals for improving attendance and reducing truancy and chronic absences.
- ◆ Promote the collection and review of attendance-related data.
- ◆ Retrieve attendance bands data roster from FOCUS to identify students in the Excellent and Chronic Attendance Band
- ◆ Reward/recognize students and staff who have demonstrated outstanding and improved attendance.
- ◆ Promote 25-day milestone celebrations and recognize those students and staff who are currently meeting the attendance goal.
- ◆ Provide school-wide interventions for those students who are not meeting the attendance goal. Linking families who have barriers to attendance with appropriate school-based and/or community resources. Examples include making phone calls, Connect Ed. Messages, attendance notification letters should be monitored and sent periodically.



* For reference— [Attendance Matters Parent Letter and Calendar sample in English & Spanish](#).



[LCAP 25 days tracking targets.](#)

		Chronic Absence			Excellent Attendance	
		Less than 87%	87% – 91%	92% - 95%	96% - 99%	100%
Instructional Day	Date	Far Below Basic	Below Basic	Basic	Proficient	Advanced
25	September 25	4 or more	3	2	1	0

Norm Day

Norm Day is September 20, 2019. Please refer to [REF-1819.17](#) more information regarding norm day and procedures to follow to ensure accurate count for the allocation of services.



Employee Self Service

Please have all employees update contact information on the Employee Self Service page. The District utilizes this information to disseminate all District communications. Emergency contact information will also be captured from this system for the Integrated Safe School Plan.



Operation School Bell on Wheels is a service of the Assistance League of Los Angeles. They provide at risk and underserved children with new clothing for school – backpack, sneakers, socks, underwear, white polos, uniform bottoms, jacket, grooming supplies, and a book.

Our first Operation School Bell on Wheels this year will be at **Jones Elementary School!**

LD Central Primary Center and Elementary School Principals should have received the detailed information by e-mail this week.

Should you have any questions, please contact Ricardo L. Lopez, LD Central Organization Facilitator at (213) 241-0137.

11th Annual Attendance Matters Day—Formerly Called Student Recovery Day



LAUSD will be hosting its 11th year of LAUSD conducting home visits, phone banking and community canvassing. [Attendance Matters Day](#) (AMD), formerly called Student Recovery Day. It will be held on Wednesday, September 18, 2019.

The purpose of Attendance Matters Day is to celebrate our students who attend school every day, to make a concerted effort to identify students who are chronically absent or at risk of dropping-out, and to re-enroll those who have left our schools.

Attendance Matters Day is an opportunity for schools to receive additional district and community support for their work with at-risk student populations. All LAUSD staff are welcomed to volunteer for this all day event. Please be sure to register early, as the number of volunteers will be limited to 50 persons per school. If you have any questions regarding Attendance Matters Day, please contact Pupil Services at (213) 241-3844.

Click [here](#) to register for Attendance Matters Day.

9 Key Restorative Justice (RJ) practices

LAUSD has determined that there are 9 key practices are essential for school-wide Restorative Justice Implementation. They are:

1. Affective Statements
2. Restorative Questions
3. Restorative Language
4. Community Building Circles
5. Harm Circles
6. Restorative Conferences
7. Restorative Staff Community
8. Restorative practices with parents
9. 9. Re-entry Circles



In the upcoming weeks, we will delve into each practice.

What's Due

Online Child Abuse Training	9/30
ECAR Information	10/1
Integrated Safe School Plan	10/1



10 tactics for more efficient writing.
<https://www.ragan.com/10-tactics-for-more-efficient-writing/>